

RENTAL APPLICATION

5/8/2025

Agent –
Date –

DATE _____ APARTMENT # _____ UNIT SIZE _____
PROPERTY ADDRESS _____ RENT per month \$ _____
LEASE DATES From _____ To _____ Term _____
Security Deposit is Not Less Than 1-month's rent; Sometimes higher

Please Print Clearly

EACH APPLICANT and Each Guarantor/Co-signer -- PLEASE:

Submit a **Separate Application**; **Unlock** your credit report (if locked); and
Attach the following items at time of submittal:

- **\$50** Application Deposit (**No Cash**)
- **Photo ID**, government-issued; photocopy
- **Self-Addressed Stamped Envelope** ("S.A.S.E.") for Deposit return if application is denied
- **Supplemental Evidence**, if any, you want considered as part of your application

APPLICANT (Prospective Resident or Guarantor/Co-signer)		Date of Birth	Driver's License # & State	Social Security #	Dependents	
Applicant Complete Legal Name						
Other Applicants (Legal Names)		Submit a Separate Application Form & all listed attachments for Each Applicant				
Current Residence Address		Apt #	eMail		Phone	
City	State	Zip Code	Move-in Date			
Present Landlord (OWNER, <u>not</u> caretaker)		Rent Paid per Month	Landlord Phone			
Previous Residence Address		Apt #	Move-in Date			
City	State	Zip Code	Move-out Date			
Previous Landlord (OWNER, <u>not</u> caretaker)		Rent Paid per Month	Landlord Phone			
SOURCE OF INCOME (EMPLOYMENT if Employed) (Show Student & other Loans in "Credit References" / Not as "Income")						
Current Employer or Other Source		Position	Phone (your desk, ...)			
Address		Salary / mo / yr	Begin Date			
City	State	Zip	Supervisor's Name		Supervisor's (or HR) Phone	
During occupancy, will your monthly income equal at least three times the monthly rent? Yes ___ No ___ If "No," consider attaching evidence that demonstrates your history of timely monthly rent payments in the total amount to be charged for this apartment.						
Previous Employer or Other Source		Previous Position	Begin Date			
Address		Reason for Leaving		End Date		
City	State	Zip	Supervisor's Name		Supervisor's (or HR) Phone	
ADDITIONAL SOURCES OF INCOME (ie: Part Time Job, Assistance, Etc.)						
1	Source	Amount / mo / yr	Phone			
2	Source	Amount / mo / yr	Phone			
BANK ACCOUNT (Indicate BRANCH -- Indicate SERVICES USED)						
Bank Name		Account #	Phone	Savings - - -		
Address		City	State	Zip	Checking - -	
					Loan - - - -	
AUTO(s)						
Make		Year	License Plate # & State		Model & Color	
Lender / Bank Name		Date Opened	Original Loan Amt	Current Balance	Monthly Pmt	
PERSONAL REFERENCES						
Name of Father and/or Mother of Applicant		Phone				
1	Address		City	State	Zip	
Personal Reference (No Relatives Please)		Phone				
2	Address		City	State	Zip	
In Case Of EMERGENCY Please Contact		Phone				
3	Address		City	State	Zip	
CREDIT REFERENCES (Credit cards, Loans, etc. Please Be Specific -- We compare this with a consumer credit report; We collect a nonrefundable fee if your credit report is locked/frozen)						
Creditor / Lender / Bank Name	Type of Acct	Date Opened	Credit Limit	Current Balance	Monthly Pmt	Lender address / phone
1						
2						
3						
List ALL Occupants (Names)		Relationship	Age			
		Applicant (see above)				
Note: Only persons shown on the Lease may occupy the Apartment. Be sure to list ALL Occupants above & include yourself. Increased rent, charges &/or fees will be due for any additional person/occupant.						
ANIMALS		None	Yes			
Kind / Description / Color(s)		Age	Sex			
ANIMALS are NOT ALLOWED without written permission signed by the building Owner and payment of additional deposit. Some types are never allowed. If you have allergies, you are applying with the understanding that animals have lived in the Apartment in the past.						
Be sure to ATTACH: \$50 Application Deposit, Photo ID, S.A.S.E., Supplemental Evidence (if any)						
The undersigned agrees that he/she will forfeit the Application Deposit if the Application is not acceptable because of incorrect, incomplete or misleading information furnished by the Applicant and contained herein or attached hereto. It is also agreed and understood that: (1) If for any reason the Applicant is unable or unwilling to complete the Lease applied for, the Application Deposit will Not be refunded; (2) All information provided must be verifiable and this Application for Lease is subject to the approval of Management and Owner; and (3) Subject to the conditions shown herein, the Application Deposit will be returned Only if the Application is Not accepted by the Owner.						
I certify that this Application is complete and that all items attached -- including supplemental evidence, if any -- are supplied to the Management to induce them to rent to me and are true, complete and correct in all respects. I authorize Eric M. Lein, the Owner, to verify my past and present employment records, bank accounts, and any other records needed to process my Application. I further authorize Eric M. Lein to order credit history and criminal/civil history reports on me and to verify other information, including landlord and mortgage references. It is understood that a facsimile, paper or e-mailed photocopy of this form will also serve as authorization.						

Applicant's Signature is Required
At bottom of this page

DO NOT WRITE in Blank Space Below
[For Use By Leasing Agent]

IMPORTANT

In evaluating applicants, we accept & consider supplemental evidence provided at the time of application submittal that explains, justifies or negates the relevance of potentially negative information revealed by screening. Rental screening criteria are available at: screening.apts.cc

IF potentially negative information exists (including 'gaps' or inconsistencies) related to subject areas that include but are not limited to your history of residence address(es), income, employment, credit, rental and/or criminal/civil case records, **check this box ...**

SEE ATTACHED ☐ ----->

Then **EXPLAIN** on the back side of this form and attach supplemental evidence that you want considered as part of this application.

If your application is denied, you can **Retrieve** your Application Deposit at our address shown above; **OR** choose either: ☐ **Destroy it** ☐ **Mail it** (S.A.S.E. attached)